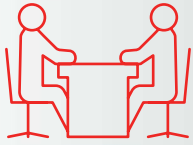


# COVID-19 GUIDELINES AT LIBERTY READY MIX



1

Avoid in person meetings as much as possible. Communications with other employees should be done through push-to-talk devices or cell phones.



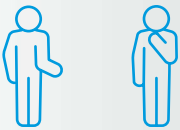
2

Unavoidable in-person meetings should be short, in large room or outside where people are at least 3 feet from each other; avoid shaking hands or other contact.



3

After clocking in, remain in your assigned truck while waiting to be dispatched. Clean the cab of your truck daily. If you are asked to enter a cab that is not yours, confirm with supervisor that the cab was disinfected prior to your use.



4

Do **NOT** congregate at jobsites, inside batch plants, dispatch offices, or the shop. If you have to enter a room that is not vacant, do not do so unless you can stay 6 feet or more away from anyone else in room.



5

Bring lunch and eat inside your truck or away from others (avoid eating in employee lounge areas). Keep your truck clean and disinfect your truck daily.



6

Avoid touching your eyes, nose or mouth. Practice good hygiene (cover coughs and sneezes, wash hands or use handsanitizer if washing is unavailable).



7

Inform your supervisor if you need to stay home or leave work when you are sick or have flu symptoms (coughing, fever, sneezing, shortness breath). Check with health care provider as needed. We need your help to prevent spread of virus.

**Employees who have respiratory symptoms should stay home and not come to work until they are free of fever (100.4F) or higher, signs of fever, and any other symptoms for at least 24 hours without the use of fever-reducing or other symptom-altering medicines (cough suppressants).**